
Chandigarh Business School of Administration, Landran, Mohali

(An Autonomous Institution, NAAC Accredited, Affiliated to I.K. Gujral Punjab Technical University, Kapurthala)

Department of Computer Applications

Minutes of the Board of Studies (BoS) Meeting

1. Meeting Details

- **Date:** 26.9.25
- **Time:** 10:00 AM onwards
- **Venue:** Conference Hall, Block 11
- **Mode:** Offline
- **BoS Meeting No.:** 1

Chairperson:

- Dr. Chamkaur Singh, Professor & HOD, Department of Computer Applications, BoS Chairperson

Internal Members:

1. Mr. Rajinder Kumar, AP – DCA, Member
2. Mr. Navneet Katoch, AP – DCA, Member
3. Ms. Sandeep Kaur, AP – DCA, Member
4. Ms. Samrity, AP – DCA, Member
5. Ms. Shivani, AP – DCA, Member
6. Ms. Anuradha Saini, AP – DCA (BoS Convener)

External Members:

1. Dr. Dharam Veer Sharma, Professor, Dean Faculty of Computing Sciences, Punjabi University, Patiala
2. Dr. Gurpreet kaur, HoD & Professor, SGGS College, Sec 26, Chandigarh.
3. Dr. Ashima Singh, Associate Professor, TIET, Patiala.

4. Mr. Navneet Singh, Representative from industry, Techlive Solutions, Mohali
5. Mr. Deepak Kumar, MCA alumni
6. Existing Students from each semester:
 - Sem 3rd: Mr. Apurav Puri
 - Sem 1st: Ms. Saloni Sharma

Special Invitees (If Any):

Associate Dean TPP Nominee- Ms. Avneet

Welcome Note by Chairperson, BoS. and Introduction of all BoS Members.

2. Agenda Points

Agenda Points for Board of Studies (BoS) Meeting

Point 1: To consider and approve the Study Scheme, Course Codes, Syllabus and Evaluation scheme of First and Second Semester of MCA courses for the Academic year 2025- 26 Batch.

- Approved

Point 2: Continuation of IKGPTU Study Scheme of Existing Program of 2024 Batch.

- Approved

Point 3: Discussion on Course Outcomes (COs)

- Approved

Point 4: Discussion / Suggestions on Textbooks, Reference Books.

- Approved as per IKGPTU syllabus

Point 5: Any other point with the permission of the Chair

- Miscellaneous discussions and decisions.



3. Action Points & Responsibility Matrix

| Sr. No. | Action points | Deadline |
|---------|--|------------------------------------|
| 1 | Revise codes of subjects | After approval of Academic Council |
| 2 | Upload BoS- approved syllabus on website | After approval of Academic Council |

4. Vote of Thanks

The meeting ended with vote of thanks from chairperson to all BoS members.

Chamkaur Singh
26/9/25
Chairperson, BoS
Name: Dr. Chamkaur Singh
Designation: Professor & Head-DCA
(Signature with Date)

Chamkaur *[Signature]* *[Signature]* *[Signature]*
Naamit Singh